



Instructions for Transfers of Securities

Thank you for considering donating securities to Village Church.

On the 2nd page of this document, you will find a “Letter of Direction”. This serves to instruct your Financial Advisor / Brokerage Firm of your wishes to donate X amount of shares of Y company to Village Church.

For example, you would instruct your Investment Firm to transfer, on your behalf, from your account #1234-5678, 500 shares of XYZ Corp. to Village Church, #4JCWA0A, held at IPC Securities Corp. 15300 Croydon Drive, 3rd Floor, Surrey BC V3Z 0Z5.

Your donation receipt will be issued for the value of the closing price of the securities, on the day the securities are received by IPC Securities Corp. on behalf of Village Church.

Please contact Lisa Carpenter at Village Church when you have given your “Transfer of Securities” instructions to your Financial Advisor / Brokerage Firm. She will then follow up with IPC Securities Corp. who handles donations of securities to Village Church.

Thank you for your partnership with Village Church, as witnessed through your financial gift. May its benefits be multiplied.

Lisa Carpenter

Director, Human Resources & Administration

lisa@thisisvillagechurch.com



Letter of Direction Charitable Donation of Securities

Date:

To: (Your Financial Institution's Name)

This letter is to authorize the transfer of the following securities currently owned by me / us from my investment account(s) to Village Church's account #4JCWA0A at IPC Securities Corp., as a charitable donation. Please process this transaction immediately.

Donor

Last Name(s), First Name(s):

Address:

Financial Advisor/ Brokerage Firm

Firm Name:

Financial Advisor:

Address:

Account Number:

Symbol:	Security Name:	# of Shares	
			Transfer "in kind"
			Transfer "in kind"

Please Transfer the securities above "in kind" to: Village Church, Account #4JCWA0A IPC Securities Corp.
FINS #T080 CUID #NBCS

To donate publicly listed securities (shares, mutual fund units etc.) to Village Church please:

1. Complete and sign this Letter of Direction and send to your Financial Advisor / Brokerage Firm

2. Mail or email a copy to:

Village Church
14928 – 56 Ave
2nd Floor
Surrey BC V3S 2N5
lisa@thisisvillagechurch.com

Your Donation Receipt

The value of the donation receipt is based on the closing price of the securities on the day they are received by IPC Securities Corp. on behalf of Village Church

Village Church BC Society
(aka "Village Church")
Charitable Registration No:
806421681 RR0001

Signature of Account Holder/Donor

Signature of Joint Account Holder (if applicable)