

Director of Care and Prayer

PRIMARY OBJECTIVES

The Director of Care and Prayer is responsible for the vision, administration, and organization of the care and prayer ministries for Village Church. This includes developing and overseeing care ministries such as Village Meals, visitation, and benevolence. This also includes developing and overseeing prayer ministries such as anointing prayer, site-based prayer meetings, prayer teams after each service, prayer response team, and deliverance. This person reports directly to the Pastor of Counseling and Care.

DEMONSTRATED QUALITIES

The Director of Care and Prayer demonstrates these characteristics:

- Educated and experienced in theology, prayer, and providing care.
- Fulfill the duties required of Village Church members as outlined in the membership covenant.
- Fulfill the character qualification of a deacon as taught by the Scriptures.
- Philosophical alignment with Village Church leadership.
- Passion and skill with regard to casting vision and developing leaders.
- Proven success in multi-tasking, time management, and prioritizing.
- Compassionate and wise in working with care and prayer related issues.
- Experience in working within a team dynamic.
- Skills and experience in leadership and ability to organize systems.
- Excellent written and verbal skills, ability to communicate vision and inspire leaders.
- Anticipate and thrive in rapidly changing environment requiring frequent adjustment of job roles.
- Ability to manage multiple projects and people (volunteers and interns).
- Servant attitude willing to do any job.

RESPONSIBILITIES

- Overall responsibility for the Care and Prayer ministry.
- Gather, recruit and train leaders to the visions and mission of Village Church, especially in areas of prayer, visitations, meals and benevolence: anointing prayer, prayer meetings, prayer teams, prayer response team, and deliverance prayer.
- Develop a strategy for equipping community group leaders, volunteer teams, and the church at large in the importance and practice of caring well and praying independently and with others.
- Coordinate with location pastors around gathering, recruiting, and training volunteers, as well as understanding and meeting the care and prayer needs of each location.
- Handle additional responsibilities as assigned by the Pastor of Care & Counselling.
- Take ownership of inviting new people to serve on a regular (weekly) basis - and then teaching other volunteers how to do the same.

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- Committed to thanking at least one volunteer on a weekly basis - written card, email, text, phone call, etc.
- Intentional in pursuing relationships with unchurched people - connecting with them, invitations to events, inviting to Sunday services, etc.

KEY RESULTS

- Managing volunteers and maintaining meal support through Village Meals.
- Key leaders are further equipped to lead site-based prayer meetings and a strategy is developed to increase attendance.
- Key leaders are identified and equipped to lead prayer teams after each service and volunteer base would grow.
- A strategy is developed for prayer response team and key leaders are identified and equipped to lead it.
- Deliverance prayer ministry would be created and people receive spiritual support and healing through deliverance.
- Training developed for the church at large around prayer in what it is, it's importance, and how to do it.
- Community group leaders, volunteer teams, and the church at large would receive training on caring well for those in our church community.

WORK WEEK

- 18 hours
- M – F, Sundays to build/maintain teams as needed